

PROJECT MEETING
AGENDA
17-19 September 2025, Helmholtz-Centre, Berlin-Adlershof

**Venue:** HZB Berlin-Adlershof, Albert-Einstein-Straße 15, 12487 Berlin

**Meeting room(s):** WCRC 14.51-3303 ("Aquarium",), WCRC 14.51-6312 (Breakout)

**DAY 1, Wednesday, 17 September 2025**

| TIme | ITEM  | SPEAKER |
| --- | --- | --- |
| 09:00 | **Welcome coffee & Check-In** |  |
| 09:15 | **Opening, agenda presentation, organizational info** 15 min | KIT Coordinator (Giovanni)HZB (Andreas and Jens) |
| 09:30 | **WP8 Management** * Project overview
* Planning and progress

30min | Lead KIT, Giovanni and Anne |
| 10:00 | **WP1Status “living documents”**30 min | Lead KIT, Falastine |
| 10:30 | **WP2 presentation**Progress, planned actions* 15 min presentation +30 min discussion
 |  Lead HZB, Jens |
| 11:15 | *Coffee break (15 min)* |  |
| 11:30 | **WP3** **presentation**Progress, planned actions* 15 min presentation +30 min discussion
 | Lead DESY, Martin |
| 12:15 | **WP4 presentation**Progress, planned actions - 15 min presentation + 30 min discussion | Lead CERN, Jean-Pau, Isabel |
| 13:00 | *Lunch break (1 hour)**Served next to the meeting room* |  |
| 14:15 | *Group photo* | All |
| 14:30 | **WP5 presentation**Progress, planned actions* 15 minutes presentation + 30 min discussion
 | Lead KIT,Falastine |
| 15:15 | **WP6 presentation** * 15 minutes presentation

 +30 minutes discussion | Lead ALBA, Francis |
| 16:00 | *Coffee break**30min* |  |
| 16:30 | **WP7 presentation*** 15 minutes presentation

 +30 minutes discussion *30 minutes* | Lead KIT, Anne |
| 17:15 | **Wrap-up Day 1****Action items** | KIT Coordinator, Giovanni |
| 17:30 | **End of day 1** |  |
| 19:30 | **Dinner** (Social Event)***HZB invites us to have dinner at******Ristorante I DUE AMICI****Erich-Thilo-Str. 12**12489 Berlin-Adlershof* |  |

**DAY 2, Thursday, 18 September 2025**

|  |  |  |
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| TIME | *ITEM*  | SPEAKER |
| 09:00 | **Welcome coffee and opening**  | KIT, Giovanni |
| 09:15 | **Exploitation session***Two meeting rooms are available + whiteboards**90min* | Lead KIT,all partners |
| 10:45 | *Coffee break**15min* |  |
| 11:00 | **Exploitation session** *Two meeting rooms are available + whiteboards**75min* | Lead KIT,All partners |
| 12:15 | *Lunch break (1 hour)* |  |
| 13:15 | **Rehearsal review setup +Final discussion of WP presentations for review meeting**WP1, WP2, WP3, WP4, WP7, WP815 min per WP |  |
| 14:45 | **Wrap up day 2** |  |
| 15:00 | **Visits/tours**  | HZB, Jens + Andreas |
|  | ***BESSY tour*** |  |
| Approx.. 17:00 | ***End of day 2*** |  |

**DAY 3, Friday, 19 September 2025
REVIEW MEETING (ONLINE VIA TEAMS)**

***Background information:***

* ***Bring your headphones to the meeting, especially task leaders***
* *2 rooms are available at HZB to split the group, everyone should be connected to the meeting from his/her own laptop*
* *Presentations are held by WP leaders*
* *task leaders should be connected in the background and available to answer specific questions form PO and reviewer*

| TIME | *ITEM* | Main SPEAKER |
| --- | --- | --- |
| 08:30 | *Consortium connects in meeting room* |  |
| 08:45 | *PO and reviewer can enter the meeting room* |  |
| 09:00  | **Opening, welcome and tour du table****Agenda presentation**(15 min) | Giovanni De Carne (KIT), interim PO, Andreas Holtel, new PO Sotirios Kakarantzas, Reviewer, Ed Mitchell |
| 09:15 | **Project overview**Vision, goals and main achievements(30 min) | Giovanni De Carne(KIT) |
| 09:45 | **WP1 – *Identification of key technologies for improving energy efficiency in accelerators***Presentation + Q&A (30 min) | Yves Kemp (DESY) |
| 10:15 | **WP2 – *More efficient and sustainable components and systems***Presentation+ Q&A (30 min) | Jens Völker (HZB) |
| 10:45 | **WP3 – *Data-driven research infrastructure energy management***Presentation+ Q&A (30 min) | Martin Gasthuber(DESY) |
| 11:15 | *Coffee break**(15 min)* |  |
| TIME | ITEM | MAIN SPEAKER |
| 11:30 | **WP4 – *System-level design of future accelerators***Presentation+ Q&A (30 min) | Jean-Paul Burnet(CERN) |
| 12:00 | **WP7 – *Dissemination, Exploitation and Communication***Presentation+ Q&A (30 min) | Annekathrin Erk(KIT) |
| 12:30 | **WP8** **– *Coordination and Management*** Presentation+ Q&A (30 min) | Annekathrin Erk(KIT) |
| 13:00 | ***End of WP presentations*** |  |
| *13:00* | *Lunch (1 hour)*  |  |
| *14:00* | **Feedback and discussion with POs and reviewer**(1 hour) | All  |
| *15:00* | ***End of review meeting*** |  |
|  | *Coffee break**15 min* |  |
| *15:15* | **Debriefing** *(all together in one meeting room)**(60min(* | All |
| *16:15* | **Wrap up** | Giovanni |
| *16:30* | **End of meeting** |  |